BRACKENMOOR SCHOOL

Safeguarding and Child Protection Policy

Applies to all staff, volunteers, governors and visitors

Owner: Designated Safeguarding Lead | **Approved by:** Board of Governors | **Last reviewed:** September 2026 | **Next review:** September 2027

1. Our commitment

The welfare of every child is our first concern. All staff share responsibility for keeping pupils safe and act on any concern, however small. This policy follows the Department for Education's Keeping Children Safe in Education.

2. Key contacts

- Designated Safeguarding Lead: Mr Daniel Okafor, Senior Deputy Head (Pastoral).
- Deputy DSLs: Head of Prep, Head of Pre-Prep and Nursery, Head of Sixth Form.
- Urgent safeguarding line: 01632 960 111.
- Nominated safeguarding governor: Chair of the Pastoral Committee.

3. If you have a concern

Report it to the DSL straight away, in person or by phone, and record it the same day. Do not investigate or promise confidentiality. If a child is in immediate danger, call 999 first.

4. Safer recruitment

All staff and regular volunteers are checked before they start, including an enhanced DBS check, references and identity checks, in line with statutory guidance.

5. Training

All staff complete safeguarding training when they join and every year after that, with regular updates through the year. The DSL team completes advanced training every two years.

6. Working with others

The school works with Hertfordshire's local safeguarding partners and will refer concerns to children's services or the police where needed.

7. Related policies

Behaviour Policy · Anti-Bullying Policy · Online Safety Policy · Staff Code of Conduct